

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
JUNE 21, 2018 AT 10:00 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:00 a.m., on Thursday, June 21, 2018 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, James Nations, Daniel Polites, Charles Lee, Richard Effinger, and Thomas Dinges.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, County Administrator; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Tom Knapp, Sheriff's Department; Sue Schmidt, St. Clair County Financial Analyst; Fred Boch, County Board Member; Richard Burke, MidAmerica Director of Operations; Randy Pierce, Fairview Heights Tribune; Kelsey Landis, Belleville New Democrat; James Brede, Director of Buildings; Attorney Bernard Ysursa; Vickie Boydte; and Traci Firestone; Assistant Comptroller.

Minutes of the May 17, 2018 Regular Monthly Meeting and Executive Meeting were reviewed. Commissioner Lee moved that the Regular Monthly Meeting Minutes and Executive Meeting, dated May 17, 2018 be approved as provided. Second by Commissioner Effinger and carried.

Under Treasurer and Finance, Commissioner Polites, Treasurer, reviewed the Regular Expense Claims Report with Payroll Ledger Report for June 29, 2018, and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations : Aye

Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 6 ABSENT: 0 NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated June 29, 2018 and moved to approve payment of bills. Second by Commissioner Lee. Roll call as follows:

Commissioner Nations : Aye
Commissioner Lee : Aye
Commissioner Polites : Aye
Commissioner Effinger : Aye
Commissioner Dinges : Aye
Commissioner Sauget : Aye
AYES: 6 ABSENT: 0 NAYS: None

Motion carried.

Commissioner Polites reviewed the **Monthly Budget Analysis Report for June 2018,** and asked that it be placed on file, stating that the 2018 Budget is in line with the projected percentage of 50% expenditures.

Commissioner Polites reviewed the **Trial Balance Report for May 2018,** and stated it is available, when requested, in the Public Building Commission Office.

Under Operations, James Brede, Director of Buildings, presented for approval of Parking Garage Elevator Bid for upgrade of the current elevator at the Parking Garage. Director Brede stated the consultant reviewed the 2 bids received with the lowest bid being Advanced Elevator for \$140,381.00. Director Brede would like to recommend them to be approved for the Parking Garage Elevator, but would also like to add an additional 15% for any unforeseen items since this is the only ADA way in from the Parking Garage into the Courthouse. Commissioner Nations moved to approve the renovation bid of Advanced Elevator not-to-exceed \$161,438.00 for the Parking Garage renovation. Second by Commissioner Effinger. Commissioner Nations

stated he assumes neither of the 2 bidders are local. Director Brede stated they are out of St. Louis, but our current contract for maintenance is with Advanced Elevator. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6	ABSENT: 0
NAYS:	None

Motion carried.

Director Brede stated he would like to move item 2 to Executive Session under Real Estate on advice from counsel.

Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director, distributed a handout. Debra Moore, County Administrator, presented updated map. Mr. Trapp reviewed first page of handout with the comparison of 2018 to 2017 enplanements and as of June 21st there are 75,938 enplanements for the year to date. Mr. Trapp stated in May 2018 over May 2017, there was a 32% growth with a strong growth month-to-month, year-to-year. Commissioner Nations inquired if June numbers are expected to be 18,000 to 20,000. Mr. Trapp stated June will be greater than June 2017 and there are 30 flights per week right now and will be up to 31 the last week of June/first week of July and will stay at this number until the end of July when it will start to tail off, as it always does when people go back to school. Mr. Trapp stated the second sheet is a current printout from the Bureau of Transportation's website and is through March 2018. Mr. Trapp added MidAmerica is currently ranked, as of March 2018, Airport 199 out of 797 nationwide and when they started in 2016, they ranked 241, which are based on the 2016 numbers. Mr. Trapp stated on the last sheet and in terms of Illinois, MidAmerica is the 6th busiest and have passed up Springfield, Rockford, Champaign, and gaining on Bloomington. Mr. Trapp added MidAmerica will probably not reach Midway or O'Hare real soon, but in the

past 12 months, through March 2018, there were 280,000 passengers in the terminal.

Mr. Trapp presented for approval a 6-month extension of John Chang's Consultant Agreement. Commissioner Nations moved to approve the extension of John Chang's Consultant Agreement beginning July 1st through December 31st at amount not-to-exceed \$12,000.00.

Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 0	NAYS: None

Motion carried.

Mr. Trapp presented for approval of a Request for Proposals for an Airport Concessionaire. Mr. Trapp added in 2015 there was a selection made and now at the initial term for Roy-el on the Fly, so need to issue an RFP next week with proposals being done at the end of July, and if the process goes quickly they would be ready for Public Building Commission approval in August. Commissioner Polites move to approve the request for RFPs for Airport Concessionaire. Second by Commissioner Dinges. Commissioner Nations inquired if the information will be developed regarding the location on the site and what will be the requirements. Mr. Trapp confirmed this to be true. Commissioner Nations added as this is developed he would like copies. Mr. Trapp confirmed he will have copies for everyone. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6 ABSENT: 0	NAYS: None

Motion carried.

Attorney Bernie Ysursa moved to enter into Executive Session for the purpose of negotiations concerning the acquisition and distribution of real estate. Second by Commissioner Effinger. Motion carried.

The Doors closed 10:12 a.m.

The Regular Meeting reconvened at 10:25 a.m.

Commissioner Nations stated at the last meeting he asked that the resolution be amended by the addition of James Brede to the bank funds transfer, which creates a series of issues that he had not considered and wanted to make a motion to rescind that amendment. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	: Aye
Commissioner Lee	: Aye
Commissioner Polites	: Aye
Commissioner Effinger	: Aye
Commissioner Dinges	: Aye
Commissioner Sauget	: Aye
AYES: 6	ABSENT: 0
NAYS: None	

Motion carried.

There being no further business to come before the Public Building Commission, Commissioner Nations moved for adjournment. Second by Commissioner Effinger and carried.

Meeting adjourned at 10:26 a.m.

Respectfully submitted,


Kelly Dudley
Secretary

APPROVED:


CHAIRMAN